



JOB DESCRIPTION

Position Title: **Assistant Technician**

Working Title: **Solid Waste**

Class Code: **3020**

Non-Exempt

EEO Code: **08**

Effective Date: **August 29, 2002**

Major Function

Skilled work in the operation of equipment used in the construction and maintenance of Solid Waste Management facilities, disposal, transfer station, and hauling of solid waste.

Essential Functions

Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.

Performs daily preventive maintenance checks on assigned equipment to maintain proper lubricant levels, and may perform minor maintenance as required.

Operates heavy equipment to properly dispose of solid waste at the County Landfill or Central Transfer Station. Must be able to operate three (3) of the following pieces of equipment used in the solid waste operation at the landfill or the Central Transfer Station; earth moving pan, bulldozer, compactor, gradall, hydraulic excavator, dragline, yard dog, agriculture tractor, mad-vac, back-hoe, tub grinder, tire shredder, tractor-trailer, front-end loader, bob-cat, road grader, dump truck, and other related equipment as needed.

Position transfer trailers under hopper and in staging areas for pick-up.

Performs daily maintenance clean up around assigned work areas, transfer station, or landfill.

Constructs and maintains roads, slopes, drainage systems, ditches, borrow pits, disposal areas for solid waste, compost area, tire area, litter control and reclamation, transports solid waste, perform transfer station activities and other activities of Solid Waste Management.

May be required to assist with random load inspection of materials brought to central transfer station.

Sort recyclable materials into proper storage areas for collection and staging for transport to recycling centers.

May be required to sort hazardous materials such as paint, batteries, white goods, oil, and other such materials, for safe storage and proper disposal.

Performs unskilled manual labor work in a variety of maintenance and construction projects within the Solid Waste Division.

Performs work assignments at all facilities within the Solid Waste Division.

Keeps records and submits reports on work performed.

Performs other duties as assigned or as may be necessary.



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Minimum Qualifications

Considerable knowledge of the effective operation of heavy equipment and tractor-trailer operation. Knowledge of traffic and highway safety rules and regulations. Knowledge of effective precautionary measures necessary to avoid accidents. Knowledge of tools and equipment used in maintenance and construction projects. Knowledge of Solid Waste Management practices to include, but not limited to construction, maintenance, grading, drainage systems, gas venting, and erosion control.

Ability to understand and carry out general instructions related to construction, maintenance, loading, and transportation work. Ability to perform and complete work reports. Ability to communicate effectively with the general public. Ability to perform physically demanding job duties and on occasion work under adverse weather conditions.

Skilled in the operation of equipment to effectively complete work assignments.

Ability to read and write and six (6) months work experience.

Must possess and maintain a valid Florida Driver's License, with the ability to obtain a Florida Commercial Driver's License, Class A, if required.

Working Conditions

Incumbents in this position often work in the outdoors and inside a dumping station. This position is exposed to all types of weather and weather conditions. Incumbents work in areas with a high dust, dirt, and fumes. This position is physically demanding and incumbents may be required to lift heavy objects in the normal performance of job duties. Incumbents in this classification must follow safety procedures carefully.